



**MONITORING, EVALUATION AND LEARNING PLAN
(MELP)REPORT
2020
CAP-NET LANKA NETWORK**

Revised Version November 2020

This document has been developed as a guide for the adequate reporting of partner networks on the monitoring and measurement of outputs and outcomes of their activities. This document serves as a template to report on the Monitoring, Evaluation and Learning Plan (MELP) submitted at the beginning of the year 2020 for the outcome monitoring of activities implemented in 2019. The report also includes sections to provide an in-depth analysis of methodologies and lessons learnt for 2019, as well as a checklist of the monitoring process of the year 2020.

The 2020 MELP is based on Cap-Net's current reporting system that includes tools and templates for periodic monitoring of the project output, outcomes and assessing the impacts in long term, and feeding back the learnings into the project planning and decision making process in order to maximize achievement of project goals.

Every section of the document contains guidance on what is expected to be included and analyzed. Networks should feel free to adapt it when necessary and add/delete information if/when applicable. Please note that this template will be changed and improved upon in 2021 and will be sent for reporting.

For additional guidance or feedback, please contact Cristina Lopez (Sr. M&E Associate) directly at cristina.lopez@cap-net.org.

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ACRONYMS

FO – Farmer Organization

CBO – Community Based Organization

INTRODUCTION

It is glad to declare the year 2019, was the year that CapNet Lanka abled to address many grass root level farmers and community leaders with greater impacts. In a challenging time period due to COVID 19 Pandemic situation, as Cap Net Lanka, the MELP 2019 Report is publishing with successful accomplishments having a successfully completed MELP process in Sri Lanka.

In 2019, out of seven capacity building programmes, four programmes were targeted grass root level community. Through the programmes targeting right target groups, well planned programmes and frequently follow ups brought many impacts for whole MELP Process of 2020.

In one side, Cap Net Lanka addressed farmers through FO leaders developing them in to the farmers harvesting relatively higher crop using least water and fertilizers. In the other side, communities capacitating to manage water resource and protect natural water springs through Water CBO leaders. These impact stories are included in this report.

As Cap Net Lanka, in a challenging situation also, the response rate could be maintained more than 50%. Response rate of community members is significant in 2020. Only few of them could not be applied the knowledge and unable to share the gained knowledge.

In Aqua Republica programme, Cap Net Lanka were able to use children as change agents of water management in Sri Lanka and production of smart pipe cleaning equipment by a student in rural area like Anuradhapura is significant in impacts of 2019.

Water CBO leaders were trained preparing a plan to manage their water source and most of the CBOs are now witnessing with their reduced tariff readings as a result of people practicing for water resource management and protection.

Further many Farmer leaders are declaring on their relatively higher crop using least water and fertilizer is also a major impact of 2019 interventions.

LIST OF 2019 ACTIVITIES FOR OUTCOME MONITORING AND REPORTING

This section provides a summary of the activities carried out on 2019 (if and when applicable, please include dates, location/platform), main partners, countries reached, and participant totals).

Name of Activity	Date (s) Implemented	Location/Online Platform	Main partners	Countries reached by activity	Participants		
					F	M	Total
PGIA Junior Awards and Aqua Republica -2019	08.11.2019	PGIA, University of Peradeniya, Peradeniya, Sri Lanka	Post Graduate Institute of Agriculture – University of Peradeniya	Sri Lanka	12	18	30
PGIA Junior Awards and Aqua Republica -2019	31.10.2019	Computer Unit, Faculty of Agriculture, Rajarata University of Sri Lanka, Anuradhapura	Post Graduate Institute of Agriculture – University of Peradeniya	Sri Lanka	26	13	39
Water Shed Management in Hill Country of Sri Lanka	25.11.2019 & 26.11.2019	Sathyodaya Training Center - Kandy	World Vision Lanka	Sri Lanka	23	08	31
Capacity Building of the Leaders of Community Based Water Societies in Badulla District	23.10.2019	Badulla District Secretariat	University of Jaffna	Sri Lanka	47	41	88
Capacity Building of the Leaders of Community Based Water Societies in Nuwara Eliya District	30.10.2019	Nuwara Eliya District Secretariat	University of Jaffna	Sri Lanka	37	38	75
Climate Change Adoption for Field Officers in Irrigation	13.06.2019	Sanol Reception Hall - Nittambuwa	Sri Lanka Water Partnership	Sri Lanka	52	09	61
Climate Change Adoption Programme	22.07.2019	Rice Research	Sri Lanka	Sri Lanka	58	02	60

for Farmer Leaders of Bathalagoda, Hakwatuna oya and Kimbulwana oya Major Schemes (Deduru oya basin)		Center - Bathalagoda	Water Partnership				
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DATA MANAGEMENT & METHODOLOGIES USED

As CapNet Lanka, data collection was started soon after 6 months of programme implementation. In a challenging status with rapidly spreading COVID 19, special strategies could be successfully implemented for MELP data collection.

For Aqua Republica Programmes in two districts, data collection forms were created in google forms platform and shared among school children through their school teachers. Special support was given by these school teachers to collect information from their students using emails and whatsapp technologies.

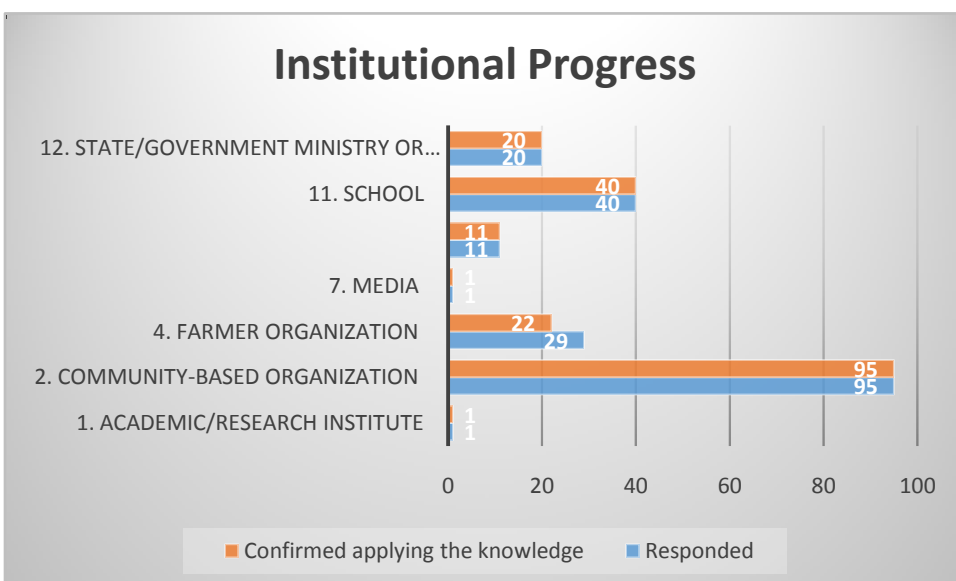
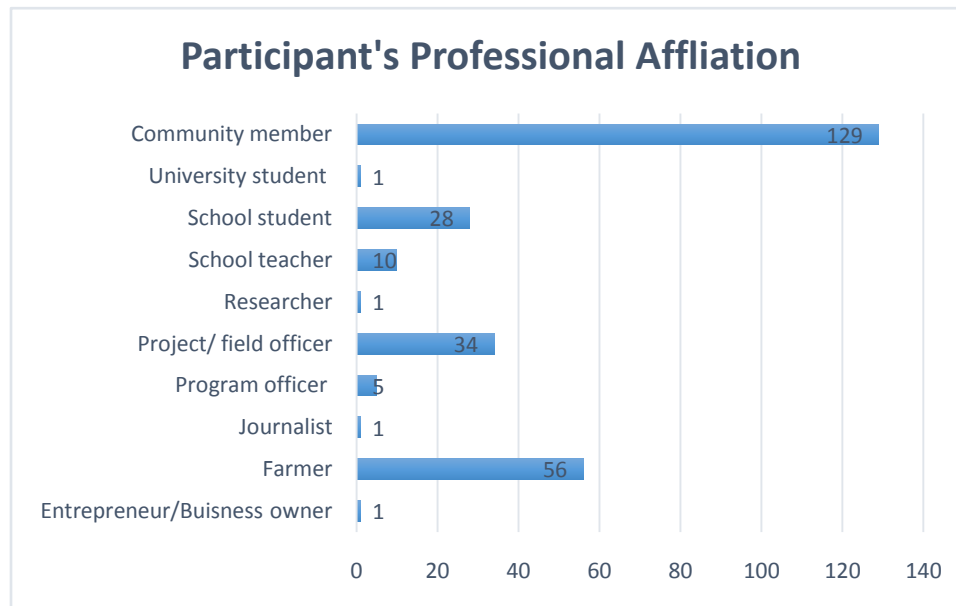
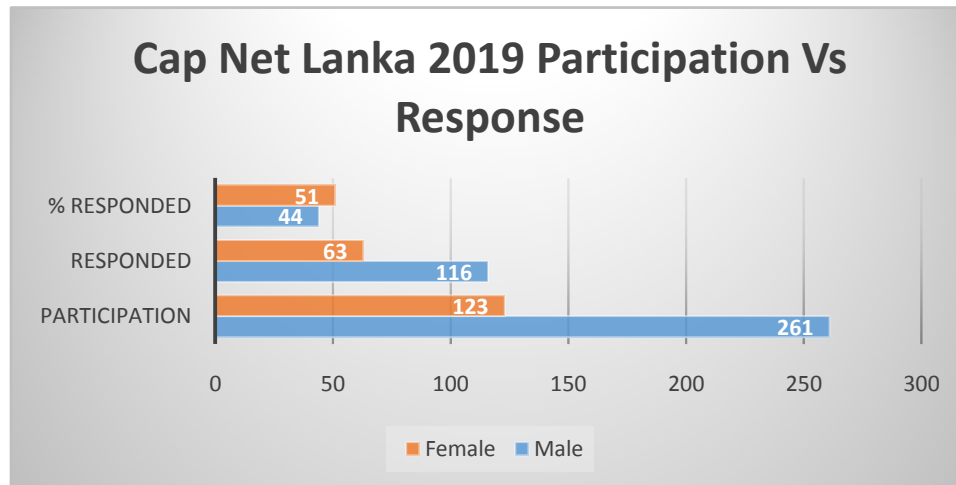
Email and Whatsapp technologies were used for the MELP data collection of Water Shed Management Programme conducted partnering with World Vision Lanka too. In MELP, CaP Net Lanka could contact each participant via telephone and through the link they got through their official email or whatsapp, they contributed for the success of MELP.

For the grass root level communities who are not having enough modern technology, MELP could be successfully achieved through the support of relevant state authorized institutes. For the programmes of Water Source protection conducted in Badulla and Nuwara Eliya districts, the support received from National Community Water Supply Department is tremendous. Staff in National Community Water Supply Department could address to the people for successful MELP achievement. They collected MELP evaluations in a printed tool 3 forms. To address farmer communities and some rural communities, telephone conversations were used for data collection.

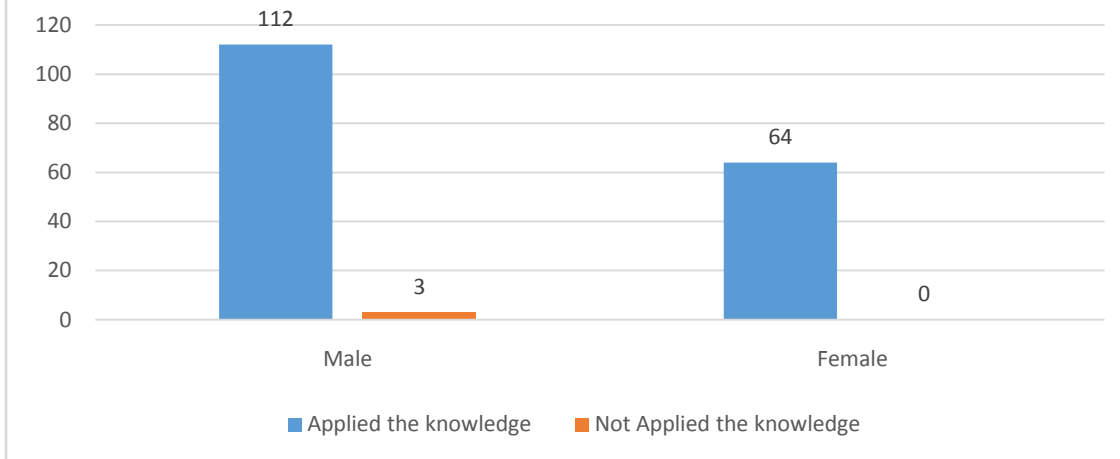
In MELP, data collection was conducted based on tool 3 data collection format and translated version in to local languages was used to collect data from grass root level and students. For the participants having modern technology, the google forms were used with both English and local languages.

Collected data were entered to the prepared Excel format for further analysis as tool 3 outcome report expected. Using the same format data analyzed and report was generated.

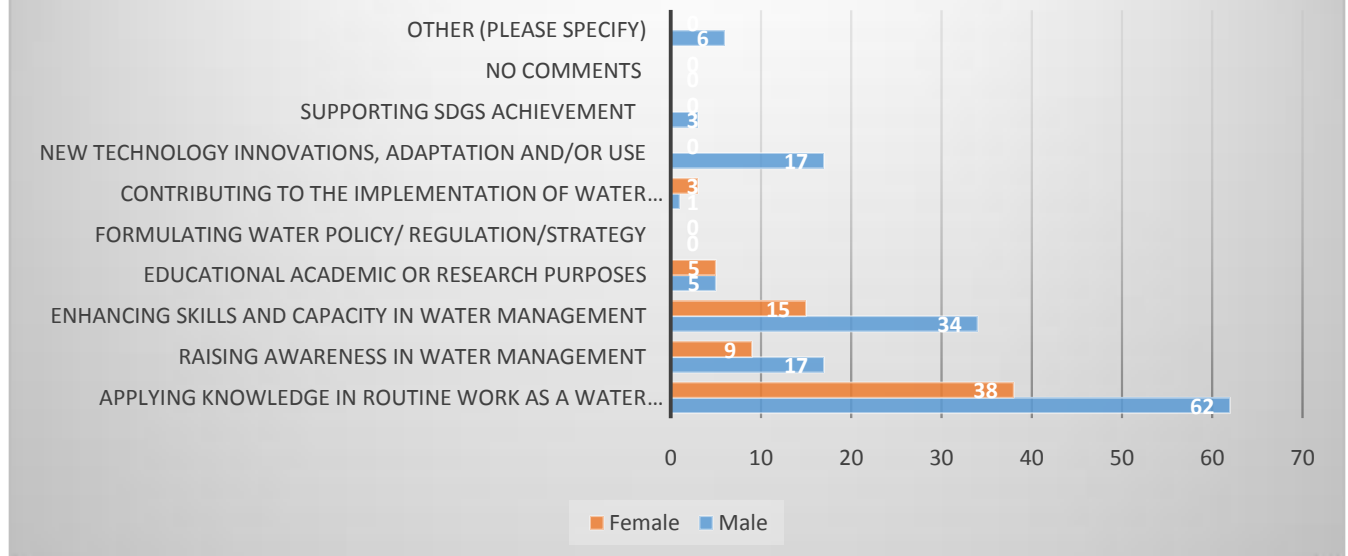
COMPILATION OF RESULTS AND FINDINGS OF 2019 OUTCOMES



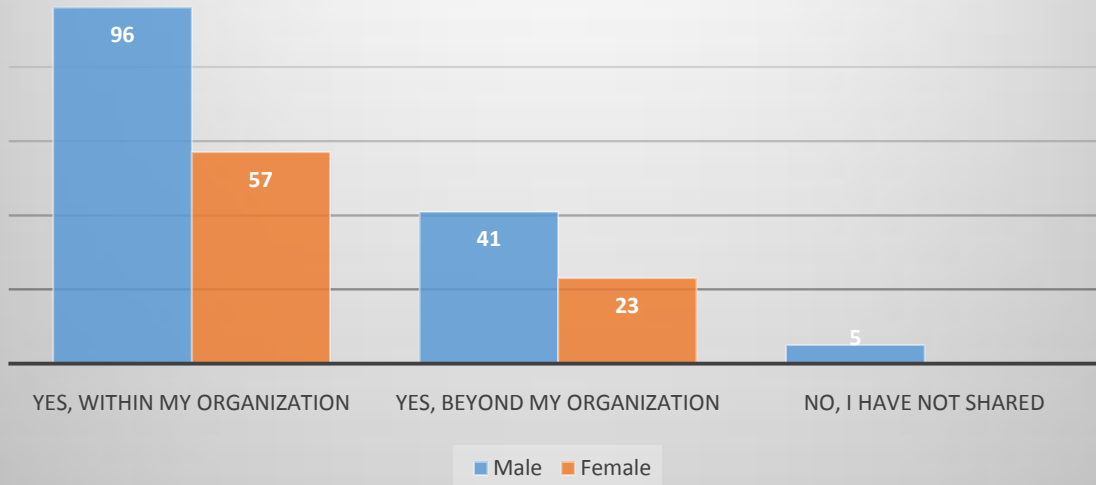
Q1. Have you applied the knowledge gained from the capacity development activity to improve your working performance?



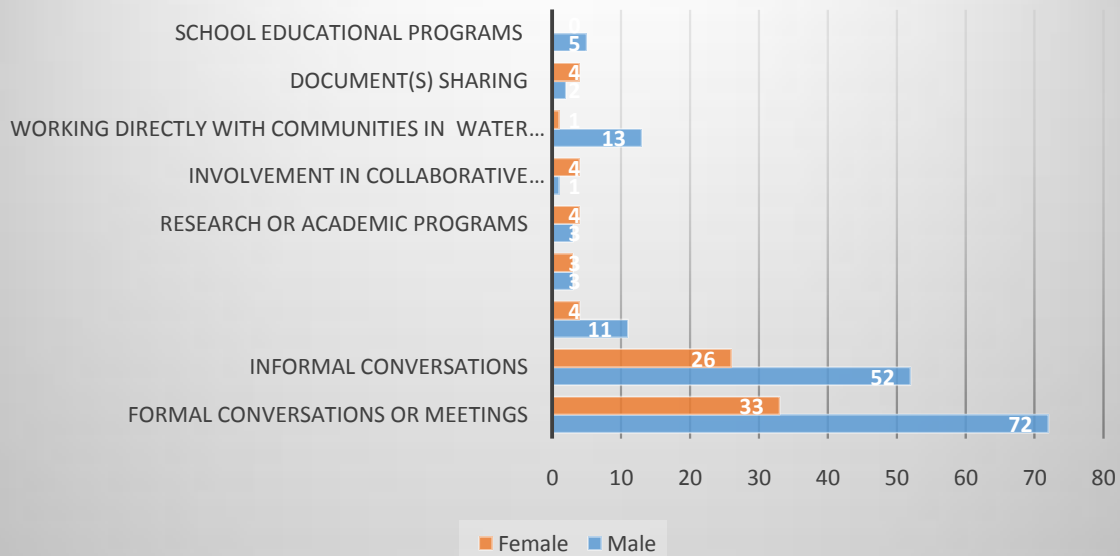
If YES, please explain how you have used that knowledge.



Q2 (a) Have you shared or spread the knowledge gained from the capacity development activity within or beyond of your organization?



Q2 (b) If YES, please explain how you have shared/spread that knowledge and to whom.



IMPACT STORIES 2019

Please list, if applicable, the impact stories that will be produced for each 2019 activity reported and its status (in process, completed, submitted).

Through Aqua Republica Programme, there is a student in rural area, who invented smart pipe cleaner – In process

In Water Source protection programme, some CBOs are taking successful actions to protect their natural water spring and their tariff readings are reducing due to communities practicing water management – In Process

Farmer leaders are having more harvest using least water amount and fertilizer – In process

LESSONS LEARNT FOR 2019

In COVID 19 pandemic situation, there was a specific challenge to reach people for data collection. As Cap Net Lanka, specific strategic approaches were able to use to maintain considerable response rate.

01. Using appropriate technology for data collection.
02. Coordinate communities through relevant state authorized institutions.
03. Telephone conversations.
04. Regular monitoring and follow ups.

Using above mentioned methods, Cap Net Lanka could continue MELP process without delay.

Because of the right target group selection, Cap Net Lanka able to deliver more impacts in water management capacitating grass root level communities. FO leader training programme and Water CBO leaders training programmes are significant.

CAPACITY DEVELOPMENT DELIVERY

Challenges

Challenging situation in knowledge sharing of programme participants after the programme

Recommendations

Conduct the training programme preparing work plan by themselves at the programme and maintain regular follow ups upon prepared work plan.

MONITORING & EVALUATION

Challenges

Challenging situation with COVID 19 Pandemic, with inability to reach communities and people groups.

Maintain response rate in online data collection

Recommendations

Using modern technology, coordinate communities through proper coordination authority and telephone conversations.

Regular follow ups to maintain response rate.

LIST OF ACTIVITIES MONITORED DURING YEAR 2020

Please fill out the following table for activities carried out during the year 2020 and their monitoring through Cap-Net's Reporting Mechanism templates. If the answer for the submission of reporting templates is "N" (No), please include in comments the reason why.

[Insert]

Name of Activity	Date Implemented	Technical Report (Template 2a) submitted? (Y/N)	Final Participants List (Template 2b) submitted? (Y/N)	Course Evaluation (Template 2c) submitted? (Y/N)	Comments
PGIA Junior Awards and Aqua Republica - 2019	08.11.2019	Y	Y	Y	
PGIA Junior Awards and Aqua Republica - 2019	31.10.2019	Y	Y	Y	
Water Shed Management in Hill Country of Sri Lanka	25.11.2019 & 26. 11.2019	Y	Y	Y	
Capacity Building of the Leaders of Community Based Water Societies in Badulla District	23.10.2019	Y	Y	Y	
Capacity Building of the Leaders of Community Based Water Societies in Nuwara Eliya District	30.10.2019	Y	Y	Y	
Climate Change Adoption for Field Officers in Irrigation	13.06.2019	Y	Y	Y	

Climate Change Adoptation Programme for Farmer Leaders of Bathalagoda, Hakwatuna oya and Kimbulwana oya Major Schemes (Deduru oya basin)	22.07.2019	Y	Y	Y	
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CONCLUSION

In 2019, Cap Net Lanka implemented two programmes targeting school children, three programmes targeting grass root level communities and other two programmes targeting government and non-governmental officials. Community focus programmes are performing more success with more achievements, due to right target group selection. In a challenging situation, Cap Net is reporting many successful impacts in water source management and agricultural water management in grass root level communities.

Community level impacts can expect greater achievements in water management in Sri Lanka. Further the technical innovation of school students producing smart pipe cleaning machine is significant in 2019.